

# Small Research Grant Application Form

All written information must be contained within the application form – additional documents should not be submitted. However, if necessary to assist in your case for support, you may attach up to three images to your submission email. These images must not contain any information that makes the identity of any of the project team known.

**Please send your completed application to:**

[Research@woodlandtrust.org.uk](mailto:Research@woodlandtrust.org.uk)

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## **In this form:**

[Section 1 - Proposal Overview](#)

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# Section 1 - Proposal Overview

**1a. Title of proposed research project**

Max 20 words

**1b. Keywords**

Max 5 words or short phrases

**1c. Technical Abstract**

Provide a short overview of the research proposal.

Max 200 words

**1d. Project summary for a non-scientific audience**

If the project is funded, this summary may be used publicly to promote and share the project with our members, supporters and other non-technical stakeholders. Please ensure that it is clear to this audience why the Woodland Trust would support the research.

Max 200 words

## Section 2 - Project Team

### 2a. Primary Investigator

The Primary Investigator will be responsible for leading the project and will be the main point of contact with the Woodland Trust for the project. Funding will be paid to the primary investigator's institution.

**Name**

**Organisation and department**

**Job title**

**Address**

**Contact email address**

**Contact telephone number**

### 2b. Co-investigators

Co-investigators are part of the core project team and required to take an active part in the research – such as overseeing, conducting, analysing or writing-up the research proposed. You may apply as a sole-applicant for Small Research Grant funding.

**Name**

**Organisation and department**

**Job title**

**Address**

**Contact email address**

**Contact telephone number**

**Co-investigator 2 (optional)**

**Name**

**Organisation and department**

**Job title**

**Address**

**Contact email address**

**Contact telephone number**

**Co-investigator 3 (optional)**

**Name**

**Organisation and department**

**Job title**

**Address**

**Contact email address**

**Contact telephone number**

**Co-investigator 4 (optional)**

**Name**

**Organisation and department**

**Job title**

**Address**

**Contact email address**

**Contact telephone number**

**Co-investigator 5 (optional)**

**Name**

**Organisation and department**

**Job title**

**Address**

**Contact email address**

**Contact telephone number**

## 2c. Project partners

Project partners may additionally support the project (in cash or kind) – such as in a funding or an advisory capacity. Please give details of their contribution. It is not essential to have project partners or additional sources of funding to be eligible for Small Research Grant funding.

**Name**

**Job role**

**Organisation and department**

**Role in the proposed project (in cash or kind)**

### Project Partner 2 (optional)

**Name**

**Job role**

**Organisation and department**

**Role in the proposed project (in cash or kind)**

### Project Partner 3 (optional)

**Name**

**Job role**

**Organisation and department**

**Role in the proposed project (in cash or kind)**

**Project Partner 4 (optional)**

Name

Job role

Organisation and department

Role in the proposed project (in cash or kind)

**Project Partner 5 (optional)**

Name

Job role

Organisation and department

Role in the proposed project (in cash or kind)

**Project Partner 6 (optional)**

Name

Job role

Organisation and department

Role in the proposed project (in cash or kind)

## Section 3 - Case for Support

### 3a. Which priority research theme(s) does this proposal fall under?

Mark all that apply. If more than one, please rank from 1 in order of importance. Please see the [Woodland Trust grant call website](#) for details about each research theme.

**Protect**

**Create**

**Restore**

**Rank in order  
of importance**

(If applicable)

### Description of the proposed research

This should be clear, concise and free from jargon. Please include references where appropriate, detailed at the end of this section.

### 3b. Background

Max 200 words



### 3c. Research Question

Max 100 words

### 3d. Objectives

Clear, top-level steps for how the research question will be addressed

Max 150 words

### 3e. Expected project start date and duration

Projects must start before the 31st May 2023. Projects must be completed within a maximum of 24 months

#### Expected start date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="2"/>	<input type="text"/>
D	D	M	M	Y	Y	Y	Y

#### Expected project duration

<input type="text" value=""/>	months
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**3f. Methodology and approach**

Max 500 words

A large empty rectangular box with a thin black border, intended for writing the methodology and approach section of the report.



### 3h. Risks and mitigation

What are the potential risks for project completion and how will these be mitigated?

Max 250 words

### 3i. Impact

Summarise the potential impacts of the research proposed and how these will be realised eg. Who or what could benefit and how might they benefit from this research?

Max 250 words

### 3j. Communication and Engagement

How will the outputs and impacts of this research be communicated throughout and beyond the project?

Max 250 words

### 3k. Woodland Trust Resource Requirements

Detail any research proposal requirements relating to access to data or sites belonging to The Woodland Trust. Investigators should indicate here that they have discussed their requirements in advance with the appropriate member of Woodland Trust staff and received feasibility approval. Please refer to the website for further information on [how to request approval](#).

Max 250 words

**3l. Please demonstrate the suitability of the team to deliver the project by summarising the contributions of each member**

Please use role title instead of personal information to identify a team member in this section eg. primary investigator, co-investigator 1. We value knowledge and skills obtained through either academic or non-academic routes. Evidence for the suitability of the project team to carry out the project may be based on past experience and knowledge. However, we encourage Small Research Grants to be used as a way of building experience and knowledge. If this is the case, please outline how the project will enable the development of members of the project team. C.V.s are not required. Previous experience as a PI is not required.

Max 250 words

**3m. References**

Please include any key references for the description of the proposed research here

Max 250 words

## Section 4 - Funding Requested

### 4a. Total Funding Requested

£
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### 4b. Please give details on how you will spend the funding requested from Woodland Trust in the table below.

Small Research Grants will only fund directly incurred research costs. All costings should be at current prices, inclusive of VAT and other taxes where applicable – please indicate.

#### Directly incurred costs

These are costs for items or services incurred or purchased specifically for the project. Examples of these include project specific staff costs, consumables, travel and equipment.

Item	Detailed breakdown	Total cost
Project specific staff		£
Travel & Subsistence		£
Consumables		£
Equipment		£
Communication and engagement		£
Other fees		£
Other directly incurred costs		£

#### 4c. Justification of funding

Please justify the expenditure requested, addressing how each component will contribute to project success.

Max 500 words

#### 4d. Will the Woodland Trust be the sole funder of the project?

If the project will be additionally funded from other sources, please detail these in the project partners section of this application form.

Yes

No



**4e. If you are awarded a Small Research Grant, will the project's start or success be reliant on securing additional funding from other sources?**

**Yes**

**No**

**If yes, please give details.**

**4f. Why should the Woodland Trust fund your research proposal?**

Will the research project deliver any additional benefits to the Woodland Trust not already mentioned?

Max 250 words

## Your privacy is our priority

We promise to keep your details safe and will never sell them. Need extra reassurance? Our [privacy policy](#) explains all. If you would like to change the way you hear from us, how we use your information or do not want to receive any marketing from us – just email [supporters@woodlandtrust.org.uk](mailto:supporters@woodlandtrust.org.uk) or call 0330 333 3300.



**WOODLAND  
TRUST**

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**[woodlandtrust.org.uk](http://woodlandtrust.org.uk)**

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